



Parent / Guardian Permission and Consent to Child File Access and Review

Information pertaining to your child is kept confidential at all times. Occasionally records of your child will need to be reviewed by licensing per state requirement, or be submitted to required, state education programs. Children's files are otherwise confidential, and monitored only by management. Agencies may also review your child's development portfolio which is also kept confidential and monitored by management and staff.

Time and again for state education programs, basic information for all children in a particular program is required to be submitted. All of these entities help assess our program and share resources so we can continue to improve the best environment for your child to flourish developmentally and academically.

Keeping children's files current and maintaining accurate information is a requirement for all schools. We request all parents to update us with any contact, medical or care instruction information that will help us to be mindful to meet your child's needs.

I understand that my child's information for the purpose of the review maybe selected for viewing.

- I give permission for the select individual from state licensing to review my child's file.
- I give permission to share my child's basic information with required state education program.
- I give permission for a representative from the state quality rating system program to review my child's file.

Parent or Legal Guardian's Name (Please Print)

Signature (Parent or Legal Guardian)

(date)

Children's Name (Please Print)